

GOVERNING BODY MEETING 2022 – 2023

Date: 18.11.2022 (Friday)

Time: 10.00 a.m.

Venue: Conference Hall

LIST OF MEMBERS

Sl. No.	Name of the Members	Designation	Signature
1.	Rev. Fr. Dr. Danis Ponniah, S.J. Provincial, Jesuit Madurai Province	Chairperson	ABSENT
2.	Rev. Fr. Dr. V. Henry Jerome, S.J. Rector	Vice-Chairman	<i>[Signature]</i>
3.	Rev. Fr. Dr. S. Mariadoss, S.J. Principal	Ex-Officio & Secretary	<i>[Signature]</i>
4.	Rev. Fr. Dr. G. Pushparaj, S.J.	Secretary	<i>[Signature]</i>
5.	Rev. Fr. Dr. F.X. Dominic Royce, S.J.	Treasurer	<i>[Signature]</i>
6.	Dr. B. Xavier Innocent	Deputy Principal	<i>[Signature]</i>
7.	Prof. K. Ramamurthy Naidu, Hyderabad	UGC Nominee	ABSENT.
8.	Dr. R. Baskaran, RJDCE, Tirunelveli Region, Tirunelveli	State Government Nominee	ABSENT.
9.	Dr. S. Samuel Asir Raj, Professor, Dept. of Sociology, M.S. University, Tvl.	University Nominee	ABSENT.
10.	Rev. Fr. Dr. M. Anbarasu, S.J. Arul Anandar College, Karumathoor	Province Coordinator for Hr. Education	<i>[Signature]</i>
11.	Dr. R. Francis Xavier, Associate Professor, Dept. of Tamil	Senior Staff	<i>[Signature]</i>
12.	Dr. A. Lourdasamy, Associate Professor, Dept. of Maths	Senior Staff	<i>[Signature]</i>
13.	Rev. Dr. S. Arul Ravi, S.J., Vice-Principal (Shift I)	Special Invitee	<i>[Signature]</i>
14.	Rev. Dr. A. Ignacy, S.J., Vice-Principal (Shift II)	Special Invitee	<i>[Signature]</i>
15.	Dr. S. Athisayanathan, Controller of Examinations	Special Invitee	<i>[Signature]</i>
16.	Dr. R. Azhagu Raj, Director, IQAC	Special Invitee	<i>[Signature]</i>
17.	Dr. J. Sahayamary, Asst. Director, IQAC	Special Invitee	<i>[Signature]</i>
18.	Dr. S.P. Victor, Dean of Science	Special Invitee	<i>[Signature]</i>
19.	Dr. D. Jockim, Dean of Arts	Special Invitee	<i>[Signature]</i>
20.	Dr. M. Baby Mariyatra, Dean of Research & UGC Affairs	Special Invitee	<i>[Signature]</i>

MINUTES OF THE 69th GOVERNING BODY MEETING

Date: 18. 11. 2022

Venue: Conference Hall

Time: 10.00am

The 69th Governing Body meeting of the college was held on 18.11.2022 in Conference Hall at 10.00 a.m. The meeting started with a prayer said by Rev. Fr. Dr. A. Ignacy, S.J., Vice Principal Shift - II.

Rev. Dr. Danis Ponniah S.J., Provincial, Jesuit Madurai Province, Prof. K. Ramamurti Naidu UGC Nominee and Dr. R. Baskaran, RJDCE, Tirunelveli Region, Dr. S. Samuel Asir Raj, University Nominee were not able to participate in the meeting due to unavoidable circumstances. Since the Chairman of the board Rev. Dr. Danis Ponniah is not available, the Vice- Chairman Rev. Dr. V. Henry Jerome chaired and conducted the meeting. The Vice-Chairman greeted all the members and introduced the new province coordinator for Higher Education Rev. Fr. Dr. M. Anbarasu, S.J. to the floor. In his introductory note, he appreciated the members for their contribution towards the growth of the college and highlighted three important things to be possessed during centenary year of the college: Sense of gratitude, sentiments of achievements and garnering strength.

Minutes of the Governing Body Meeting

At the invitation of the Chair, Rev. Fr. Dr. S. Mariadoss, S.J., Principal read the minutes of the previous Governing Body meeting held on 25.05.2022. According to the action taken report, B.Sc., Physical Education is started from the academic year 2022-2023, Internship is made compulsory for all UG and PG students from 2022- 2023 and Tutor Ward System is introduced to all the students of UG and PG. The following suggestions were also made:

- The college has not received Autonomy Grant from UGC since 2020-21.
- Under tutor-ward system, it is observed that two meetings per semester is not sufficient and it is important to meet the students in an informal way.
- It is suggested that we can follow everyday one student meet the Staff member and counseling to individually.
- Two Female counsellors will be appointed in the next academic year 2023- 2024.

After these clarifications and suggestions, the minutes of the previous Governing Body Meeting were approved and passed.

Finance Committee Meeting

The minutes of the Finance Committee meeting held on 24.08.2022 were read by Dr. M. Baby Mariyatra, Dean of Research & UGC Affairs. It was highlighted that the college has not received autonomy grant for the last 3 years. The college requires institutional ID to register in GEM portal (Government e Marketplace) so that the available funds can be utilized in PFMS. Rev. Fr. Rector promised that the issue will be addressed shortly to get institutional ID. Rev. Fr. Secretary stressed the need for generating local funds which has to be discussed in the next Finance Committee meeting. After these clarifications, the minutes were passed and approved by the members.

Planning and Evaluation Committee Meeting

The minutes of the 22nd Planning and Evaluation Committee Meeting held on 04.11.2022 were read by Dr. D. Jokim, Dean of Arts. The following things were clarified:

- Fr. Principal informed that in view of centenary celebrations, two Faculty Empowerment Programmes were conducted and two more programmes will be conducted in the next semester.
- A full time placement officer will be appointed in the next academic year 2023- 2024. As per the suggestion of Fr. Secretary, a part-time placement officer with industry background can also be considered.
- More training programmes will be conducted for newly selected staff members at province level.

Academic Council

The minutes of the 45th Academic Council were presented by Dr. S. P. Victor, Dean of Science. The following were the important aspects of the minutes:

- Tamil and English are introduced in semesters III & IV for B.Com, B. Com Corporate Secretaryship, BBA, BSc. Computer Science and BCA programmes based on the guidelines received from the Government of Tamil Nadu and Manonmaniam

Sundaranar University.

- Two core papers will be offered as internal papers in the above mentioned departments to accommodate Tamil and English in semesters III & IV. The marks of these internal papers will be printed in the mark statement under core section.
- Students who have opted for Hindi/ French as Part-I Language will study Basic Tamil/ Advanced Tamil during the first four semesters as Non-major Elective (NME) or Skill Based Elective (SBE).
- Centenary Special Examination will be conducted in the month of February for the students who have arrears prior to 2018 (UG Batch) and 2019 (PG Batch).

New Courses

Dr. S.P. Victor, Dean of Science presented the details regarding the New UG/PG Programmes to be started in 2023-24. Based on the survey conducted, it is decided to start the following programmes in the academic year 2023-2024: B. Sc. Criminology and Police Administration, B. Com. Honours, M.Sc. Data Science, M. A. English (Additional Section) and B.Com. Maritime Logistics.

Admission Committee Report

Rev. Dr. S. Arul Ravi S.J., presented the report of the admission committee. In the academic year 2022 – 2023, the college received 11,920 applications and 1608 students were admitted. Rev. Fr. Dr. M. Anbarasu, S.J., observed that the demand ratio is very good and he appreciated the admission committee for their efforts. The following things were discussed by the members:

- Fr. Principal informed that 73 students discontinued in this academic year. It is suggested to make a study on the reason behind the withdrawal of the students.
- It is informed that the government has directed the colleges to refund the tuition fee except Rs. 1000/- which is huge burden to the college. It is difficult to fill the vacant seat also. Hence, this issue is to be presented in the consortium.
- Admission policy should be made available in the college website and be printed in the broucher.
- Though many students applied for the courses in Shift-II, due to the delay in the process,

Some students opted other colleges. Hence, Shift- II admission may be done at the earliest. It was clarified the first admission list is released after 10 days of +2 results as per norms.

Semester Results

Dr. S. Athisayanathan, Controller of Examinations, presented the semester results of 2021- 2022 even semester. As per the report, the pass percentage of UG courses is 79%, PG courses is 85% and the overall pass percentage is 81%. Rev. Fr. Dr. M. Anbarasu, S.J., appreciated the college for producing good results. The members suggested the following things to be followed:

- The departments who have produced less than 70% of the results to have analysis at the department level and focus more.
- Remedial classes are to be conducted based on the results.
- It is observed that the semester-II results are very low since those students wrote offline examination for the first time at the college level.
- It is insisted to discuss the performance of the students in the semester examination and attendance with the parents during the distribution of mark statements.
- Provisions are to be made to inform the parents about the absence of the students.

IQAC Activities

Dr. R. Azhagu Raj, Director, IQAC presented the report of IQAC. The following things were discussed related to IQAC:

- Rev. Fr. M. Anbarasu S.J. appreciated the college for signing 50 MoUs. Efforts are to be taken to keep them functional. The financial implications and budget are to be submitted to the secretary by February 2023.
- It is pointed out that IQAC can assist to conduct courses but it cannot offer value-added courses.
- The possibility of student exchange programme is to be explored.
- Seed money provided by the college should be utilized by the faculty.
- St. Xavier's college secured 68th rank in NIRF (National Institutional Ranking Framework). The following areas may be improved: 1. Regional diversity and 2. Quality and quantity of research publication and 3. Appointing faculty with Ph. D. qualification.

Centenary Special Examination

Dr. S. Athisayanathan, Controller of Examinations, presented the minutes of the special meeting conducted regarding the conduct of Centenary Special Examination. The proposal of conducting Centenary Special Examination is welcomed and approved by the Governing Body. The following are the important decisions made:

- All the students who studied in St. Xavier's College UG: batches from 1987 to 2017, PG: batches from 1987- 2018 and all M.Phil. students, having arrear, can write this Centenary Special Examination.
- The modalities presented by the controller of examination will be followed.
- The following fee proposed by the Controller of Examination is approved:

Particulars	UG (in Rs.)	PG (in Rs.)
Application	100	100
Theory (per paper)	1000	1200
Practical (per paper)	1500	2000
Project/Internship/ Dissertation	1500	2000
Revaluation (per paper)	1500	1500
Supplementary Exam (per paper)	2000	2500
Marksheet (per mark sheet)	250	250
Consolidated Marksheet	1000	1000
University Fee		
N + 2 Fee	3000	6000
Provisional certificate & Convocation	Will be intimated during registration after consulting M.S. university	

- It is decided to obtain the permission from Manonmaniam Sundaranar University for conducting Centenary Special Examination at the earliest.
- A committee will be constituted to execute the Centenary Special Examination.

Secretary's Report

Rev. Fr. Dr. G. Pushparaj, S. J., presented Secretary's report which included the appointment of new officials, teaching and non-teaching staff.



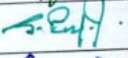
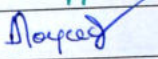

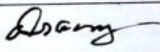

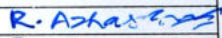
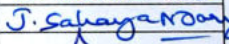


- The report informed that the teaching staff Dr. A. Lourdasamy (Maths), Dr. Francis Xavier (Tamil), Dr. S. Paul Raj(Physics), Dr. A. C. Ignatius Xavier(Tamil) retire in April 2023.
- Dr. R. Sahayaraj (Shift-II), MSW retires in May 2023.
- Mr. S. Michael Jeyaraj, Lab Asst retires in March 2023. Mr. I. Antony Raj, Lab Assistant, Mr. A. Arockiasamy, Lab Assistant and Mr. A. Arockiaraj, Office Superintendent retire in May 2023.
- **New Appointments:**
 - Coordinator's Appointment : Shift- I : 1 (Teaching)
Shift-II : 13 (Teaching)
 - Secretary's Appointment (For 11 Months): Shift-II :12 (Teaching)
Shift-II :10 (Non-Teaching)
- In total, Rs.1,17,96,883/- is spent so far in 2022 -2023 for the improvement of the infrastructure of the college.
- 116 CCTV cameras are fixed on the college campus to ensure the safety of the students and staff.

Any other Matter

- According to UGC directions, St. Xavier's College is one of the eleven colleges from Tamil Nadu eligible to become a college with Degree Awarding Status. It is decided to apply for Degree Awarding Status. A team will be constituted to explore the possibilities and the report is to be submitted in the next Governing Body Meeting.
- Fr. Principal suggested that the report of extracurricular activities can also be presented in the next Governing Body meeting.

The principal thanked all the members for their contribution and meaningful discussion. Especially he thanked Rev. Fr. Anbarasu, S.J., for his valuable inputs. The meeting came to an end at 1.00 P. M.

The Minutes are read and approved by the following members of the Governing Body

Sl. No.	Name of the Members	Designation	Signature
- 1.	Rev. Fr. Dr. Danis Ponniah, S.J. Provincial, Jesuit Madurai Province	Chairperson	 ABSENT
2.	Rev. Fr. Dr. V. Henry Jerome, S.J. Rector	Vice-Chairman	
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